

Collin County Legislative Day

Austin, Texas February 28 – March 1, 2005 REGISTRATION FORM and HOTEL RESERVATIONS

SCHEDULE OF EVENTS (For questions, call 972-548-4635)

Monday, February 28, 2005

3:00-5:30 p.m. **Registration Check-in**
Hilton Austin Hotel Downtown, 500 E. 4th Street

4:00-5:30 p.m. **Overview/discussions of legislative briefing/topics/issues** – Hilton Hotel

5:30-6:30 p.m. **Networking Session (cash bar)** – Hilton Hotel

6:30-7:30 p.m. **Dinner** – Hilton Hotel

7:30-8:00 p.m. **Comments by Legislators**

Tuesday, March 1, 2005

7:30 a.m. **Registration Check-in**
Hilton Austin Hotel Downtown

7:30-8:30 a.m.

Continental Breakfast – Hilton Hotel
Event Schedule, Team assignments

8:00 a.m.

Event Overview

Legislators' Gift Distribution/Assignments

8:30 a.m.-3:30 p.m.

Shuttle buses to and from Capitol

9:00-10:00 a.m.

Teams visit Legislators

10:00 a.m.

Recognition of delegation in House

10:30 a.m.

Recognition of delegation in Senate

11:30 a.m.

Barbecue Lunch with State Legislators on Capitol grounds

All scheduled events are included in registration fee.

COLLIN COUNTY DAY FORUM (No charge)

Wednesday, January 26, 2005

3:00-5:30 p.m. Briefing of issues and legislative agenda to be presented at Collin County Day. Results of the October 15th online survey will be given.
Location Collin County Community College, Spring Creek Campus-Conference Center, 2800 E. Spring Creek Parkway, #AA135, Plano
Parking: In far North East parking lot – Look for signs saying "Conference Center"

HOTEL RESERVATIONS

To obtain rooms at special conference rates, your hotel reservation request (on completed registration form) **must be received by the Collin County Day event staff no later than January 27th**. Reservation requests after that date should be directed to the hotel. In most cases, non-conference rates will then apply if space is available. Payment must be made by check (no credit cards please). Register early - limited number of rooms will be first come first serve. Any changes to your hotel reservation before January 27th will be made directly with event staff at (972) 424-1460, ext. 4635. Host hotel: Hilton Austin, 500 East 14th Street, Austin, TX 78701. **Hotel Reservation Cancellation Policy: All reservations must be made, changed or cancelled with Collin County Day event staff, (972) 424-1460, by January 27th. NO REFUND REQUESTS WILL BE HONORED AFTER JANUARY 27, 2005.**

Collin County Legislative Day REGISTRATION FORM

PLEASE COMPLETE BOTTOM PORTION AND REMIT WITH CHECK MADE PAYABLE TO COLLIN COUNTY DAY

Must be received by January 27, 2005
(Use separate form for each person attending)

Name _____ Title _____
Organization _____ E-mail _____
Address _____
Street or P.O. Box _____ City _____ State _____ Zip _____
Phone _____ Fax _____

HOTEL for FEBRUARY 28 – Important, please supply full information:

Hilton Austin, 500 E. 4th Street, Austin, TX 78701, (512) 482-8000 (ROOM RATES INCLUDE TAXES AND FEE'S)

_____ Single \$166.75 _____ Double \$189.75 _____ Triple \$212.75 _____ Quad \$235.75

Roommate(s) Name _____

_____ Smoking or _____ Non-Smoking

Arrival estimated time: ____:____am/pm

I will attend the following events (✓ if attending):

January 26 CC Day Forum (Plano,Tx) _____

February 28 Briefing (Austin) _____

February 28 Reception / Dinner _____

March 1 Breakfast _____

March 1 Lunch on the Capitol _____

Amount Enclosed:

Registration \$120 (late \$150) = \$ _____

Hotel (Sgl \$166.75, Dbl \$189.75

Trpl \$212.75, Quad \$235.75) = \$ _____

Total Enclosed = \$ _____

Check payable to:

Mail to:

Collin County Day

Collin County Commissioners Court
210 S. McDonald St., Suite 626
McKinney, TX 75069

Please remit by January 27, 2005